



**CITY OF SAN ANTONIO  
REQUEST FOR QUALIFICATIONS (RFQ)  
FOR  
CIVIL ENGINEERING SERVICES  
FOR THE MARKET STREET REALIGNMENT PROJECT**

**AMENDMENT #1,**

**January 11, 2012**

**Amendment #1 includes the responses to questions received in writing, questions at the pre-submittal meeting and revisions to solicitation documents and/or required forms.**

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| <b>I. QUESTIONS AND CLARIFICATIONS TO RFQ</b> |
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1. Will the consultant project team be providing Environmental services?

**Response:** Environmental services will be provided by the City. Consultant will be required to do Environmental coordination to ensure implementation of environmental management plan and/or mitigation procedures.

2. Will the consultant project team be providing Cultural Resources services?

**Response:** No Cultural Resources services have been identified at this time.

3. Will the consultant project team be providing Archeological Survey services?

**Response:** No Archeological Survey services have been identified at this time.

4. Could the City expand on the needs and services associated with "Resolution of Conflicts"?

**Response:** Process to resolve and keep track utility, design, or any other issues.

5. Will the demolition of the old SAWS building be a part of the scope of services for the consultant?

**Response:** No, the demolition of the old SAWS building will not be a part of the scope of services for the consultant.

6. Is CoSA is soliciting Construction Managers for this RFQ?

**Response:** No, CoSA is not soliciting Construction Managers for this RFQ.

7. Who will conduct environmental investigations in the areas where the new street and utility improvements will be constructed, including Phase I Environmental Site Investigations (ESAs) and archeological investigations? Will the City complete these investigations or will the selected consultant perform these investigations?

**Response:** The City will provide these services.

8. On page 3 of the RFQ, “construction management services” are included in the scope of services described. On page 4 of the RFQ, “construction administration services” are included in the scope of services described. Please define more clearly the services that are to be performed by the consultant during the construction phase of the project.

**Response:** Standard construction management services will be required as outlined in the Design Guidance Manual. City will provide Construction Inspectors.

9. Are any of the consultants (prime firm and subconsultants) selected for the HemisFair Park Complete Streets project precluded from this project?

**Response:** No, the consultants (prime firm and subconsultants) selected for the HemisFair Park Complete Streets project are not precluded from this project.

10. Will you make the approved conceptual design for South Alamo available to interested responders?

**Response:** It will be made available to the selected respondent only.

11. Will you make the approved conceptual design for Cesar Chavez Blvd. available to interested responders?

**Response:** It will be made available to the selected respondent only.

12. Will you make the approved conceptual design for Market Street realignment and internal HemisFair Park street network available to interested responders?

**Response:** It will be made available to the selected respondent only.

13. Have the limits “from and to” been defined for Market St. and Bowie St. or will that be determined as part of the preliminary design process?

**Response:** Limits are from Bowie to IH-37.

14. How can we verify that local SBE’s fully meet the qualifications set forth in the RFQ for SAMSA? Is there an approved list of firms?

**Response:** Respondents may refer to the South Central Texas Regional Certification Agency’s website at [www.sctrca.org](http://www.sctrca.org) to verify whether a firm is certified as a Small Business Enterprise (SBE) and is headquartered or has a significant business presence within the San Antonio Metropolitan Statistical Area (SAMSA). In addition, Respondents may utilize the following list of vendors currently registered in COSA’s Central Vendor Registry. The list includes firms certified as SBE and located within the SAMSA: [http://www.sanantonio.gov/purchasing/pdf/cosa\\_vendor\\_listing.pdf](http://www.sanantonio.gov/purchasing/pdf/cosa_vendor_listing.pdf)

15. As indicated at the pre-submittal conference we would like to seek verification from the City that the SBE firms listed above qualify as SAMSA based on existing information. We will be requesting verification from the firms as well.

**Response:** The following four firms are certified as SBEs and meet the SAMSA requirement: 1) Ximenes & Associates, Inc., 2) Rehler Vaughn, & Koone, Inc., 3) Poznecki-Camarillo, Inc., and 4) Cleary Zimmermann Engineer, LLC.

16. Does the work for the Utility Agencies fall under the same goal as the city work. Can we assign a company to complete all the utility work that is not within the goals of the city work? We will still be giving SBE firms the 25 % under the CoSA fee.

**Response:** The assigned 25% SBE Subcontracting goal applies to the total contract value which includes the entire scope of work, including utility work. It is up to the Respondent to determine how the 25% SBE Subcontracting goal will met.

17. On page 10, Section 3. Proposed Key Personnel: It requests that we provide an organizational chart behind Tab 7. It also asks us to describe in graphic and written form. Is the written form to be placed behind Tab 6 or Tab 7?

**Response:** The graphic organizational chart shall be listed in Tab 7.

18. What specific MEP (mechanical, electrical, plumbing) services will need to be performed in relation to the scope of work for the Market Street Realignment project?

**Response:** No MEP services have been identified for this project at this time.

19. On joint utility design that SAWS does- will SAWS do design or Consultant?

**Response:** The Consultant will be responsible for the SAWS portion of the design.

20. Do the projects sheets have to reflect City work only or any work similar to it?

**Response:** Project sheets are not limited to City work; any project that is similar in nature will be accepted. SAWS work is highly desired.

21. Is there a limit to the number of project sheets that can be submitted?

**Response:** Limit one page per each of the three City or relevant projects as well as for each of the three SAWS projects completed in the last five years for a total of 6 project sheets.

22. Does each project sheet count as part of the page limit?

**Response:** Yes, project sheet are included as part of the total page limit. The organizational chart and resumes will not be counted as part of the 15 page limit.

23. Is information provided related to IX Evaluation Criteria paragraph A. "Experience of the Prime Firm *and* Key Personnel" on page 9 intended to include the Prime's subconsultants as applicable?

**Response:** If your subconsultant is a key player to your team, you may want to include their experience.

## II. REVISIONS TO THE RFQ AND SOLICITATION DOCUMENTS

**1. In section II. SCOPE OF SERVICES in the RFQ, the following language has been added to the Scope of Services:**

“As part of the objective for the Market Street Realignment Project services shall include the design of SAWS facilities which may include but not limited to the replacement/adjustment and installation of 20 and 30 inch Chill Water lines, 24 inch water main and 60-inch sewer main and necessary appurtenances.

Civil Engineer:

Services also shall include water main, large sewer main and chill water line design services.”

**2. In section V. SUBMITTAL DOCUMENT REQUIREMENTS of the RFQ, which reads:**

- “H. STATEMENT OF QUALIFICATIONS - Narrative document that covers all items in Sections II & IX of this RFQ. Sufficient information regarding past projects and key personnels’ experience should be provided to indicate that the respondent’s team has met or exceeded the minimum qualifications provided in Section II of this RFQ. This section is limited to thirteen (13) pages not including forms and attachments and should be labeled or indexed as Tab “6” in submittal.”

**Is amended to read:**

- H. STATEMENT OF QUALIFICATIONS - Narrative document that covers all items in Sections II & IX of this RFQ. Sufficient information regarding past projects and key personnels’ experience should be provided to indicate that the respondent’s team has met or exceeded the minimum qualifications provided in Section II of this RFQ. This section is limited to **fifteen (15)** pages not including forms and attachments and should be labeled or indexed as Tab “6” in submittal.

**3. In section VII. SUBMISSION INSTRUCTIONS of the RFQ, which reads:**

“Respondent shall submit a total of seven (9) Qualification Statements which shall include one (1) original unbound Qualification Statement, signed in ink, and six (8) printed copies of the submittal, as well as one (1) copy of the entire submittal in an Adobe PDF format on a compact disk (CD) in a sealed package”

**Is amended to read:**

“Respondent shall submit a total of **seven (7)** Qualification Statements which shall include one (1) original unbound Qualification Statement, signed in ink, and **six (6)** printed copies of the submittal, as well as one (1) copy of the entire submittal in an Adobe PDF format on a compact disk (CD) in a sealed package”

**4. In section IX. EVALUATION CRITERIA of the RFQ, the following language has been added:**

**1. Narrative:**

- Civil Engineering Experience (3 years min.) in the design of water mains, large sewer mains 42-inch and larger and 20-inch or larger chill water lines.

**3. Proposed Key Personnel:**

Label assignments as:

- San Antonio Water System Facilities

Provide the resumes of the Key Personnel for this contract included as Tab 8 to Respondent's Submittal.

Resumes should include:

- Number of years experience (prime consultant or sub consultant) in the design of San Antonio Water System water mains, large sewer main and chill water main design.
- Provide Organization Chart that indicates key personnel that would be the project engineer and project manager for the SAWS proposed work.

**4. In section IX. EVALUATION CRITERIA of the RFQ, which reads:**

**"2. Project Sheets:** Utilizing a one page project sheet for each, identify any project completed in the last **three** years or any City projects completed in the past. For each highlighted project, the project sheet should include the following and note where individuals are the same as those proposed for this RFQ:"

**Is amended to read:**

**"2. Project Sheets:** Utilizing a one page project sheet for each, identify any three projects completed in the last **five** years plus any **three SAWS projects completed in the past**. For each highlighted project, the project sheet should include the following and note where individuals are the same as those proposed for this RFQ:"

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| <b>END OF REVISIONS</b> |
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No other items, dates, or deadlines for this RFQ are changed.